



January 13, 2021

COVID 19 – Government Mandate Ontario declares Second Provincial Emergency to address the COVID-19 crisis.

As of 12:10am January 14, 2021

To owners, residents, management and property maintenance staff and visitors;

In light of the Government Mandate to address the COVID-19 – crisis, work in the office will be done strictly behind closed doors. Should you need to contact the office staff, please phone, email or complete the maintenance request or other similar paperwork and drop into the management mailbox in your building for the office staff to review and address the request or concern.

Note that **only emergency work** will be carried out during this time and any other work of a general nature will have to wait.

Please do not pull or bang the door! Staff is in the office working. However, for your and our safety, please contact the management staff via email or phone only. Inquiries will be addressed in the order which they are received, and emergencies will be prioritized.

Board of Directors YCC50